

## Healthy Harvest Farm Handbook 2019

### Dates and Times:

The first distribution days are Tuesday June 4th for the Bellefonte site and Thursday June 6th for the State College site.

Pick up times at both locations are 4-6:30PM (please note we start packing up at 6:30, so if you want to spend time socializing we recommend you don't come too late).

The last distribution days are Tuesday November 5th for the Bellefonte site and Thursday November 7th for the State College site.

### Final payments due July 1<sup>st</sup>:

The final balance of your share is due by July 1st. We must have your payment check in our hands by July 1st with no exceptions. **If we don't have a check from you by July 1st there will be a \$25 late fee with no exceptions, please don't ask.**

If you will not have the funds available to pay by July 1st we will accept post dated checks for when you will have the funds. **Post dated checks must still arrive by July 1st.** Just include a note indicating the check is post dated and when it can be cashed. The late fee will not apply in this case.

You can always send in your checks early, but post dated for July 1st with a note asking them not to be cashed before July 1st. This way you don't have to wait to the last minute to send in your check and risk a late payment fee, but the check won't be cashed early.

Why post dated checks? The reason for the late fee is all the extra time and effort it takes us to keep reminding people that we need a check from them. We don't want to penalize those having a rough financial patch, but need everyone to take the due dates seriously.

### Payment info:

Make all checks out to Healthy Harvest Farm.

Our mailing address is 2423 Jacksonville Road, Bellefonte, PA 16823.

We do not accept credit cards.

If you prefer to pay cash please place it in an envelope with your name clearly marked and hand it to us at distribution.

The total summer share price is \$675 for full shares and \$350 for half shares. So if you paid the standard \$325 for full shares and \$175 for half shares by March you now owe \$350 for full shares and \$175 for half shares. However some people have made extra payments so they owe less, if you can't remember how much you have already paid please email.

### What to expect at distribution:

There will be a large sandwich board set up with announcements and recipes. Every week you get 8 choices. Above every vegetable bin will be a sign telling you what equals a choice and if there are any limits on that vegetable for the week.

Both Dave and Sara are at each distribution to help and answer any questions. When you arrive just find one of them and check in. If it is your first season with us we will walk you through the process the first week.

We will always have new plastic grocery bags on hand for you to use, however feel free to bring your own bags or baskets if you prefer.

We get many questions about using multiple choices on the same vegetable. You can take up to 4 of your choices per share on the same vegetable as long as there is no red limit sign stating only 1 per share. If you want more than 4 choices in the same vegetable, email us at least 2 days ahead of time and we can probably accommodate your request.

### **Half share pick up details.**

Our full share runs for 23 weeks. Half share members come every other week and take the full 8 choices. Since there are an odd number of weeks, half shares come for 11 of the 23 distributions. Each half share member is assigned specific weeks either starting the first or second week of distribution and alternating every other week there after.

**What happens if you miss a pick up?** No need to tell us ahead of time.

### **Half share missed pick up options:**

1. You can come on a week you aren't assigned, but then you can not take any limited items that week.
2. You can spread your missed 8 choices out over your remaining assigned weeks. We just ask that you keep track of them yourself, it is on the honor system.
3. You can come the other day on your assigned week and then you can take limited items. For example if you normally pick up in Bellefonte you can pick up in State College that same week instead.
4. You can send someone to pick up for you on your assigned week and still take limited items.

### **Full share missed pick up options:**

1. Send a friend in your place. Just have your friend tell us when they get there and we will help them through the process.
2. Pick up at the other location that same week.
3. Take the 8 choices you missed on a different week. You can either take them all at once or spread them out over several weeks. We just ask that you keep track of them yourself, it is on the honor system. **Please note limited items are limited per share per week, so even if you are using extra choices from a missed week you can not take more of a limited item.**

We can NOT offer any other pick up times or location than the two standard ones.

### **Wash all produce before consuming.**

We don't use synthetic fertilizers or pesticides on our produce and it isn't ever waxed. However it is grown in nature. This means it is dirty. Even items we rinse and bag should be well rinsed again before use.

### **What happens if you aren't satisfied with an item?**

We take the quality of our produce seriously and take every precaution to make sure it arrives at your home as fresh as possible. That being said we aren't perfect so if you ever discover one of your choices just doesn't meet your expectations please let us know. You will receive two extra choices, one to replace the bum item and an extra for your trouble.

### **Pets and children:**

**For the safety of all our members we have to ask that all pets remain in your vehicle.**

We want all the children to feel connected to the farm and hope to see many at distribution. However please refrain from letting them rummage through the produce bins to prevent damage to the produce.

Children of all ages are drawn to the back of our market truck because of its hydraulic lift gate. This gate is not a toy and can easily cause serious injury so please keep well away for everyone's safety.

We hope this answered any questions. If not please don't hesitate to contact us at [hhfarmcsa@gmail.com](mailto:hhfarmcsa@gmail.com) or 814-355-2842.

Thank you for making our farm your farm too!  
Sara and Dave  
Healthy Harvest Farm